

## **BEST PRACTICES FOR DR. WHO COMPLETES FORM I-693**

- ▶ **Typed For Professionalism & to Ensure Legibility**
- ▶ **Preparer Section Completed and Signed**
- ▶ **Full Name of Immigrant Used on File with USCIS (including middle name, if any)**
- ▶ **New Form Version Used as Soon as Released - <https://www.uscis.gov/i-693>**
- ▶ **All Rows of Vaccination Table Completed w/ Correct Selection**
- ▶ **Name of Immigrant Written on Outside of Envelope**
- ▶ **Extra Copy of Medical for Attorney Review**